

## AGENDA

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB  
**Date:** Thursday 30 April 2015  
**Time:** 7.00 pm

---

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk) or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

---

### Wiltshire Councillors

Andrew Davis (Vice-Chairman)	Warminster East
Fleur de Rhé-Philipe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury (Chairman)	Warminster Copheap and Wylye
Pip Ridout	Warminster West

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

<b>Items to be considered</b>	<b>Time</b>
Please note these timings are approximate only	
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00pm</b>
<p>2. <b>Apologies for Absence</b></p>	
<p>3. <b>Minutes</b> (<i>Pages 7 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 5 March 2015 (<i>copy attached</i>).</p>	
<p>4. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. <b>Chairman's Announcements</b> (<i>Pages 15 - 26</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <ul style="list-style-type: none"> <li>• Safe Places</li> <li>• Dementia Friendly Community</li> <li>• Universal Credit</li> <li>• School Place Planning</li> <li>• Integrated Performance Management Report</li> <li>• Health Watch Update</li> </ul>	<b>7.05pm</b>
<p>6. <b>Updates from Partners</b> (<i>Pages 27 - 34</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>➤ Wiltshire Police</li> <li>➤ Warminster and Villages Community Partnership</li> <li>➤ Town and Parish Councils Nominated Representatives</li> </ul> <p>Some written updates have been received and are included in this agenda.</p>	<b>7.10pm</b>
<p>7. <b>Local Youth Network Update and Youth Activities Grant Applications</b> (<i>Pages 35 - 44</i>)</p> <ul style="list-style-type: none"> <li>i. Update</li> <li>ii. Grants</li> </ul>	<b>7.20pm</b>
<p>8. <b>Your Local Issues</b> (<i>Pages 45 - 46</i>)</p>	<b>7.30pm</b>

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk) or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

- |     |   |               |
|-----|---|---------------|
| 9.  | <b>Services to the Elderly</b>  | <b>7.40pm</b> |
|     | <p>Cllr Keith Humphries, Cabinet Member for Health (including Public Health) and Adult Social Care, will introduce the item and James Cawley, Associate Director, Adult Care Commissioning &amp; Housing, will give a presentation on the services needed by the elderly. Area Boards are asked to consider nominating an Elderly Persons Champion &amp; a Carers Champion.</p> |               |
| 10. | <b>Community Area Transport Group</b> <i>(Pages 47 - 48)</i>  | <b>7.55pm</b> |
|     | <p>To consider the attached report.</p>   |               |
| 11. | <b>Warminster Campus Operations Board Update</b> <i>(Pages 49 - 52)</i>   | <b>8.05pm</b> |
|     | <p>To receive an update from the Campus Operations Board <i>(notes from the previous meeting attached)</i>.</p>   |               |
| 12. | <b>Area Board Funding - Community Area Grants</b> <i>(Pages 53 - 68)</i>  | <b>8.15pm</b> |
|     | <p>To consider the applications for funding from the Community Area Grants Scheme.</p> <p>To consider the application for Area Board funding for the Magna Carta Events.</p>  |               |
| 13. | <b>Future Meeting Dates</b>   | <b>8.30pm</b> |
|     | <p>The next meetings of the Warminster Area Board will be on:</p> <ul style="list-style-type: none"><li>• <b>2 July 2015 – Warminster Civic Centre</b></li><li>• <b>10 September 2015 – Chapmanslade Village Hall</b></li><li>• <b>5 November 2015 – Warminster Civic Centre</b></li></ul>  |               |

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB  
**Date:** 5 March 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 8.15 pm

---

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,  
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services officer)  
Jacqui Abbott (Community Area Manager)  
Sandra Samuel (Community Youth Officer)  
Ariane Crampton (Head of Service for Energy and Environment)

### **Town and Parish Representatives**

Warminster Town Council – Sue Fraser, Cllr Nick Dombkowski  
Chapmanslade Parish Council – Phil Jefferson  
Chitterne Parish Council – Mike Lucas  
Codford Parish Council – Penny Edmonds  
Longbridge Deverill and Crockerton Parish Council – Richard Saxtie  
Norton Bavant Parish Council – M Wooldridge

### **Partners**

Wiltshire Police – Inspector Alan Webb  
Community Area Partnership – Christine Montagu

**Total in attendance: 35**

---

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Heather Abernethie – Warminster Town Council</li> <li>• Sarah Jefferies – Maiden Bradley with Yarnbrook Parish Council and Horningsham Parish Council</li> </ul>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>Green Bins</p> <p>The Chairman reported that a charge of £40 a year per bin for the collection of green waste was to be introduced across the county and that further details would be sent to all households shortly.</p> <p><b>Extra Care Scheme</b></p> <p>The announcement in the agenda pack was referred to noting that the Woodmead Care home had now closed, a new extra care scheme with 40 units has been identified to be built on the Woodmead site and that Cllr Humphries was looking for volunteers to join the working group and help with the development.</p> <p><b>Integrated Performance Management</b></p> <p>The Chairman referred to the written announcement in the agenda pack.</p>

	<p><b>Dementia in Wiltshire</b></p> <p>The Chairman referred to the written announcement in the agenda pack.</p> <p><b>Rail Users Group</b></p> <p>The chairman had been asked to pass on the thanks of Rosemary Buchan from the Rail Users Group to the Area Board for the grant they had received and to the Town Council for providing flowers for the planters.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p><b>Wiltshire Police</b></p> <p>Inspector Webb referred to the hand out provided which highlighted that:</p> <p>Victim based crime coming from Warminster Town centre had been increasing.</p> <p>Neighbourhood Policing Teams, as part of Safer Internet Day, gave talks to key stage 2 primary school students on the safe and positive use of technology.</p> <p>The Warminster sector had taken part in dementia training as part of becoming a dementia friendly town.</p> <p>It was hoped to establish a group of police cadets to introduce police work to young people.</p> <p>A question was asked about speeding in Chitterne noting that the community speed watch initiative was not deterring speeding and that during Operation Harness over 200 motorists were caught speeding with no tickets being issued by the police.</p> <p>Inspector Webb agreed to look into the figures and noted that recent discussions around a tri service initiative happened. Strategic roads were the focus at the moment. It was also noted that although there had been an increase in the number of tickets issued in Chitterne although that number still remained low compared to other areas.</p> <p>It was also noted that lorry watch and community speed watch should work together.</p> <p><b>Maiden Bradley Parish Council</b></p> <p>An issue was raised about parking around Shearwater lake. The roads were in a bad condition with unsafe parking which was making the road dangerous for</p>

	<p>drivers.</p> <p>It was noted that Inspector Webb would take the details outside of the meeting.</p>
7.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Sandra Samuel, Community Youth Officer, gave an update noting that there had been good participation. A recent survey returned over 1300 results which identified what the youths were interested in. Once all of the information was compiled it would be brought to the Area Board for consideration.</p> <p>It was noted that there were no youth grants and that the money was able to roll over to the next financial year.</p> <p><b>Resolved</b></p> <p><b>To note the amount of money in the LYN pot.</b></p> <p><b>To thank Sandra for the work to complete the survey.</b></p>
8.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager referred to the issues report in the agenda pack.</p> <p>The Economic and Tourism group from the Warminster and Villages Community Partnership highlighted an issue with the scaffolding at 3, High Street noting that it had been there for over 5 years which was an eye sore. They had tried to communicate with the agents/ owners although they had not got anywhere.</p> <p>It was noted that Andrew Murrison would be visiting the site and that Wiltshire Council have been trying to resolve the issue with no luck due to not getting any response from the owners/ agents and with no success because the council's statutory powers were limited. It was noted that the building was dangerous and needed scaffolding.</p> <p>It was noted that the agents had recently changed and they had been communicating.</p> <p>A question was asked on how long the scaffolding was necessary for because it was an unnecessary obstruction.</p> <p>Cllr Fleur de Rhe-Philippe would follow up with the lawyers.</p>
9.	<p><u>Local Highways Investment Fund</u></p> <p>The Chairman referred to the Highways report included in the agenda pack and it was;</p> <p><b>Resolved</b></p>



	<p><b>To note the report.</b></p>
10.	<p><u>Develop</u></p> <p>The Chairman welcomed Teresa Cairney to the Area Board.</p> <p>A presentation was given on DEVELOP and the volunteer opportunities in the community area. It was noted that DEVELOP was a charity organisation who provide group support to new and emerging groups, charities and volunteers in all areas of policy development, governance and providing volunteers. They could also assist with training, recruiting volunteers, mentoring, researching and marketing.</p> <p>It was noted that group and charities were able to join the emailing list which highlighted opportunities and funding opportunities.</p> <p>The Chairman thanked Teresa for her presentation.</p>
11.	<p><u>Wiltshire's Energy Challenge/ Energy resilience plan</u></p> <p>The Chairman welcomed Ariane Crampton, Head of Service for Energy and Environment, to the Area Board.</p> <p>A presentation was given on the Councils plans to cut its own and residents carbon emissions and how the green agenda could be used to create new jobs and boost the economy.</p> <p>It was noted that Wiltshire Council had been aiming to reduce its carbon emission by tackling energy efficiency, affordable warmth, renewable energy and sustainable transport.</p> <p>So far in the Warminster area the leisure centre had lighting upgrades with saving of around £1900 per year and 11 tonnes of CO2 per year.</p> <p>Last year, Wiltshire Council successfully bided for a £225,000 grant from the Office of Low Emission Vehicles (OLEV), to install rapid charging units at key sites around the county. Warminster was one of the strategic sites selected. The charge point is located in Central Car Park and provides a 20-30 minute recharge for an electric vehicle. Charging point locations throughout the county can be found at <a href="http://www.openchargemap.org">www.openchargemap.org</a>.</p> <p>The Bore Hill Farm Biodigester, developed and run by Malaby Biogas, is a local renewable energy business utilising Anaerobic Digestion technology to convert food waste to power. It provides a combined waste disposal and energy generation solution in one.</p> <p>To date the facility has processed more than 35,000 tonnes of food waste, generated over 13,000 MW of renewable electricity and provided over 33,000</p>

	<p>tonnes of nutrient rich low-carbon fertiliser to local farmers. The electricity is exported into the local grid network and powers up to 3000 local homes. Malaby designed, constructed and operates the digestion plant on the A36 south of Warminster, using local business and labour and employs local personnel to run the plant.</p> <p>Bore Hill Farm Biodigester includes a self-contained visitors centre which has been available for tours of the site since it was opened in May 2012. To date over 1,000 people have visited the facility to learn about the process and wider sustainability matters. The majority of visitors have been local community groups, schools and several foreign delegations.</p> <p>The Energy Resilience Plan aims to develop energy resilience in Wiltshire as a whole by helping to make the counties energy supply more secure, affordable and sustainable.</p> <p>The initiative Ready to Switch was discussed noting that anyone could sign up. The initiative aimed to get the best energy deals.</p> <p>A question was asked about clauses in current energy contracts and it was noted that people could still sign up although individually people would have to check their current exit clauses to see if it would be beneficial for them to switch.</p> <p>Another question was asked about cavity wall insulation and if that related to Wiltshire Councils energy targets. It was noted that there has been a change of obligation and companies were no longer required to provide loft insulation unless certain criteria was met.</p> <p>The Chairman thanked Ariane for the presentation.</p>
12.	<p><u>Legacy for Wiltshire</u></p> <p>Jacqui Abbott, Community Area Manager, gave a presentation on the Legacy for Wiltshire which highlighted events throughout 2014 and forthcoming events in 2015.</p> <p>2014 was a great success throughout Wiltshire which helped build closer links with communities and local businesses. Key event dates for 2015 included:</p> <p>March 26 – Business and sports dinner to support Olympians and Paralympian’s.</p> <p>May to September – The Big Pledge – Communities are encouraged to make a pledge whether it be big or small. The area Board and Communications would be happy to help and promote any events where they can.</p> <p>May 3 – 10 – Cycling festival</p>

	<p>June 15 – Magna Carta celebrations - Schools and local communities were being encouraged to take part in the Magna Carta celebrations by creating a new modern Magna Carta, school competitions, designing and making community barons to be displayed or carried in the Wiltshire wide festivals and the Magna Carta parade on 15 June in Salisbury.</p> <p>September 6 to 12 – Walking festival</p> <p>The Chairman thanked Jacqui for the presentation</p>
13.	<p><u>Warminster Football Ground Community Asset Transfer</u></p> <p>The Chairman introduced the item and invited those representing the Warminster Football Club to add any further information. It was noted that currently the football club had a short lease which made it difficult to secure grants and funding.</p> <p><b>Resolved</b></p> <p><b>To approve the transfer subject to the matters listed below (Paragraph 9 of the report).</b></p> <ul style="list-style-type: none"> <li>• <b>As the applicant is not a town or parish council, the land is to be transferred by a 125 year lease. This will restrict use of the land to community football club purposes. If the land should cease to be used for this purpose the lease will end and it will revert to Wiltshire Council.</b></li> <li>• <b>The land is subject to planning restrictions which protect the existing use. Therefore, the property is of low value. Warminster Football Club is responsible for all outgoings under the terms of the lease so there are no financial implications.</b></li> </ul>
14.	<p><u>Shadow Warminster Community Operations Board</u></p> <p>Cllr Keith Humphries noted that the Shadow Community Operations Board were moving into the second stage of consultations.</p> <p>The Area Board noted their position.</p>
15.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2014/15 Community Area Grant funding and it was;</p> <p><b>Resolved;</b></p> <p><b>1. To award Maiden Bradley Village Hall £500 towards a new kitchen.</b></p>

	<p><b>2. To award Corsley Royal Oak £1000 for a defibrillator.</b></p> <p><b>3. To award the Corsley Show Society £2942 for capital assets.</b></p> <p><b>4. To award Friends of Warminster Community Radio £857.95 for a community visual media service.</b></p> <p><b>5. To award Heytesbury &amp; Sutton Veny Cricket Club £5000 towards new changing rooms and showers.</b></p> <p><b>6. To award Codford Parish Council £ 2000 towards two defibrillators.</b></p> <p><b>7. To award Warminster Ukulele Club £1973 towards equipment.</b></p>
16.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Area Board would be on:</p> <p>30 April 2015, 7pm at the Warminster Civic Centre.</p>

## Safe Places & Dementia Friendly Community Chair's Announcement

### Safe Places

Wiltshire Council's Warminster Area Board & partners are working with representatives from Town and Parish Councils, businesses, the voluntary sector and organisations supporting vulnerable people to set up the Safe Places scheme in Warminster.

Safe Places is a national scheme to encourage businesses and services to provide initial support to anyone who feels lost and vulnerable when out and about in their community. A Safe Place is indicated by a sticker displayed prominently in the window of each business or service that has agreed to take on this role. In Wiltshire, Safe Places has been piloted successfully in Salisbury and Devizes and has also received a grant from the Wiltshire Police Commissioner to roll out the scheme.

A steering group consisting of Wiltshire Council representatives including the Area Board, Town and Parish representatives, the Community Partnership, businesses and voluntary and community groups has been established and have taken forward the Safe Places Scheme in Warminster

**Businesses are currently being signed up to the Scheme and you will shortly see stickers in a number of windows throughout the town. The next step will be to hold a celebratory launch of the scheme and implement a publicity campaign, particularly to vulnerable groups.**

### Becoming a Dementia Friendly Community

Alongside setting up Safe Places in Warminster, the steering group is also working towards Warminster becoming a Dementia friendly community. This will involve working with other agencies & partners to ensure that the 10 key areas are implemented.

A dementia-friendly community is one in which [people with dementia](#) are empowered to have high aspirations and feel confident, knowing they can contribute and participate in activities that are meaningful to them.

**As part of this campaign in Warminster, there is a Dementia Friends session in the library on Tuesday 8 May from 1.30pm to 2.30pm. Please sign up through Jacqui Abbott or the Dementia Friends website.**

**In addition, Jacqui is working with volunteers to establish a Memory Café and various other projects and activities. This is likely to be once a month on a Thursday morning at Warminster library. Please contact Jacqui if you would like to be involved in these activities or be part of the Dementia Friendly steering group.**

**[jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk) 07771 844 530**

To achieve this, communities working to become dementia friendly should focus on the following 10 key areas:

#### 1. Involvement of people with dementia:

Shape communities around the needs and aspirations of [people living with dementia](#) alongside the views of their [carers](#). Each community will have its own diverse populations

and focus must include understanding demographic variation, the needs of people with dementia from seldom heard communities and the impact of the geography e.g. rural versus urban locations.

## **2. Challenge stigma and build understanding:**

Work to break down the stigma of dementia, including in seldom heard communities, and [increase awareness and understanding](#) of dementia.

## **3 Accessible community activities:**

Offer organised [activities](#) that are specific and appropriate to the needs of [people with dementia](#). Also ensure that existing leisure services and entertainment activities are more inclusive of people with dementia.

## **4. Acknowledge potential:**

Ensure that [people with dementia](#) themselves acknowledge the positive contribution they can make to their communities. Build on the goodwill in the general public to make communities dementia-friendly.

## **5. Ensure an early diagnosis:**

Ensure access to [early diagnosis](#) and [post-diagnostic support](#). Have health and social care services that are integrated and delivering [person-centred care](#) for people with dementia in all settings.

## **6. Practical support to enable engagement in community life:**

Deliver a befriending service that includes practical support to ensure [people with dementia](#) can engage in community life as well as offering emotional support.

## **7. Community-based solutions:**

Support people with dementia in whatever care setting they live, from [maintaining independence](#) in their own home to inclusive, [quality care homes](#). Community-based solutions to [housing](#) can prevent people from unnecessarily accessing healthcare and support people to live longer in their own homes.

## **8. Consistent and reliable travel options:**

Ensure that [people with dementia](#) can be confident that transport will be consistent, reliable and responsive and respectful to their needs.

## **9. Easy to navigate environments:**

Ensure that the physical environment is accessible and easy to navigate for [people with dementia](#).

## **10. Respectful and responsive businesses and services:**

Promote [awareness of dementia](#) in all shops, businesses and services so all staff demonstrate understanding and know how to recognise [symptoms](#). Encourage organisations to establish strategies that help [people with dementia](#) utilise their business.

## Chairman's Announcements

<b>Subject:</b>	<b>Universal Credit – background and update on steps to roll out the scheme</b>
<b>Officer Contact Details:</b>	<b>Ian P Brown, Revenue &amp; Benefits</b> <b>Direct Line:</b> (01225) 716701
<b>Further details available:</b>	Ian P Brown

### Summary of announcement:

Universal Credit will begin in Wiltshire on 16 March 2015, following an announcement by the Wessex branch of the Department of Work and Pensions (DWP)

Many people on benefits believe that the financial risks of moving into work are too great. For some, the gains from work, particularly if they work part-time, are small, and any gain can easily be cancelled out by costs such as transport.

The government believes that:

- the current benefit system is too complex
- there are insufficient incentives to encourage people on benefits to start paid work or increase their hours

Through Universal Credit the government is aiming to:

- make the benefit system fairer and more affordable
- reduce poverty, worklessness and welfare dependency
- reduce levels of fraud and error

The intention of reforming the welfare system is to help more people to move into and progress in work, while supporting the most vulnerable.

Universal Credit (UC) is the latest national welfare benefit which will eventually replace six other benefits provided by the DWP and HMRC. UC will eventually replace Income Support, Income Based Job Seekers Allowance, Income based Employment Support Allowance, Child Tax Credit, Working Tax Credit and Housing Benefit.

Claimants will always be encouraged to apply on line and report any change in circumstance, on line. The completed claim will not be processed locally but in a Service Centre in either Glasgow or Bolton. (A slide set entitled UC Welcome Pack is attached)

It is important to note that in this initial phase, which runs from 16 March 2015 to May 2016, only single, unemployed people will qualify for UC. Couples, families with children and those in work but entitled to any of the benefits listed above, will either be transferred or asked to apply for UC from May 2016 onwards. Based on the qualifying criteria it is estimated 3,000 residents could qualify for UC in Wiltshire 2015-16. Every UC award will be paid monthly, in arrears, and claimants will receive their payment direct, approximately five weeks after the claim is registered.

Some support will be available to those who either struggle with the delay in payment, through an advanced payment made by the DWP, which will then be recovered from on-going payments. When rent is not paid on time a landlord can apply to the DWP for an alternative payment arrangement (known as an APA).

Whilst support in terms of budgeting will be made available through the council, management of complex debt may require referral to agencies better equipped, in this case the Citizens Advice Bureau. The council's role will be to ensure that residents are supported in the initial stages of their claim and:

- To provide access to computers,

## **Chairman's Announcements**

- Assistance to get on line and apply on line
- Budgeting support and money advice
- Supporting vulnerable claimants and providing access to discretionary funds and local welfare provision.

A great deal of work has already taken place to provide agencies with information about the transition to universal credit. The DWP and the council have spent considerable time in negotiations to develop a Delivery Partnership Agreement which includes a framework for payment to meet aspects of our service delivery. Wiltshire is therefore well placed to be one of the first local authorities in the west to support the roll out of universal credit and set out below is some of the preparatory work.

- The Wiltshire Online project and the provision of 180 new computers in our libraries.
- The council's corporate research team produced an extensive report entitled Universal Credit: analysis of risk.
- Joint working between the DWP and librarians in conjunction with other voluntary groups to support people to access information and apply for benefits online.
- Undertaken a project to replace the current paper based housing benefit application form with a web based E-form.
- The provision of training through children's centres to stakeholders and voluntary sector in conjunction with Wiltshire Money.
- The involvement of Wiltshire staff working with the DWP at the highest level in terms of project planning and attendance at Technical Working Groups in London.
- A track record of delivering change, particularly welfare reforms, through partnership working across Wiltshire.
- Robust and carefully managed discretionary schemes (Local welfare provision, Discretionary Housing Payments and the latest discretionary council tax reduction) that can be used to support those in the most difficult financial circumstances

There are details on the next page of the eligibility criteria and details of the information claimants will need to make a claim online.

For further information about any of the research papers or details regarding any of the projects above please contact either Ian P Brown, Head of Revenues and Benefits, Julie Higinbotham, Benefits Manager at Wiltshire Council or Jackie Tuckett, Partnership Manager at the DWP.

There is extensive information made available on the government's own [website](#).

### **Universal Credit Expansion Eligibility**

Claimants must:

- Be single.
- Must have a National Insurance Number.
- Be aged between 18 and 60 and six months.
- Not own or partially own the home they live in.



## ***Chairman's Announcements***

- Not be homeless or live in support or exempt accommodation.
- Not live in the same household as a member of the regular or reserved army who is absent from home on duty.
- Be a British citizen, resident in the United Kingdom (UK) for the last two years (not absent outside the UK during those two years for four weeks or more).
- Not have a child or qualifying young person (QYP) living with them some or all of the time.
- Not be an adopter with whom a child is expected to be placed within the first two months of the UC claim or a foster parent.
- Not be liable to pay child support maintenance.
- Not be responsible for providing care to a person with physical or mental impairment, unless on a paid or voluntary work basis.
- Must not have a fitness for work note or applied for a fitness for work note. Claimant must declare themselves fit for work.
- Must not be considered as having limited capability for work.
- Not be pregnant, or have been pregnant in the last 15 weeks.
- Not require a person acting on their behalf e.g. Personal Acting Body (PAB) or Corporate Acting Body (CAB).
- Not be in education or training of any kind.
- Not be self-employed.
- Not be a company director or part of a limited liability partnership.
- Be unemployed or declared earned income for the first month of the UC claim is not expected to exceed £330.
- Capital must not exceed £6000.
- Must have a bank, building society, post office or current account with a credit union.
- Must not be entitled to old rules Employment and Support Allowance (ESA), old rules Jobseekers Allowance (JSA), Income Support (IS), Incapacity Benefit (IB), Severe Disablement Allowance (SDA) , Disability Living Allowance (DLA), OR Personal Independence Payment (PIP).
- Must not be awaiting a decision on a claim for old rules ESA, old rules JSA, IS, Child Tax Credit (CTC), Working Tax Credit (WTC) or Housing Benefit (HB).
- Must not be awaiting the outcome of an application to revise a decision of non-entitlement to old rules ESA, old rules JSA, IS and HB.
- Must not have an undecided appeal against non-entitlement to old rules ESA, old rules JSA and IS.

This page is intentionally left blank

## **Chairman's Announcements**

<b>Subject:</b>	<b>School Place Planning and Commissioning</b>
<b>Officer Contact Details:</b>	<b>Clare Medland, Head of School Place Commissioning, <a href="mailto:Clare.medland@wiltshire.gov.uk">Clare.medland@wiltshire.gov.uk</a>, Ext 13966</b>
<b>Further details available:</b>	Further details will be available in June 2015

### **Summary of announcement:**

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.

This page is intentionally left blank

## **Chairman's Announcements**

<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

### **Executive Overview**

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

## ***Chairman's Announcements***

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.



## Update for Area Boards - March 2015

### Support for unpaid carers

On behalf of Wiltshire Council, Healthwatch Wiltshire (HWW) has agreed to independently facilitate an engagement project looking at support for unpaid carers. The aim is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW will work with specialist voluntary sector organisations where appropriate, to engage with their members and service users. HWW will then collect together all the feedback it receives and produce a report that will help with the decision making process. The project is likely to finish in June. If you would like us to come to your community area about this then please get in touch.

### New health & social care information website “Your Care Your Support Wiltshire”

HWW, in partnership with Wiltshire Council, Wiltshire Clinical Commissioning Group, and the local voluntary sector, is developing a new health and social care information website for the public and professionals in Wiltshire. The information will include a directory of:

- \* Health, care and community-based services
- \* Voluntary sector groups
- \* Self-help groups
- \* Social clubs

If there is any information that you feel should be included on the website, then please let us know, or if you belong to an organisation, community group or service that would like to be listed, do get in touch with us.

### Consultation on specialist dementia hospital care in Wiltshire

HWW independently facilitated the consultation on the permanent location of specialist dementia hospital care in Wiltshire. We reached a lot of people through the process. People said that the quality of care should be the first priority rather than location. In particular, people living with dementia felt strongly about this. There was broad agreement about the benefits of having a specialist service in one location if this would help ensure high quality. The report is now available for everyone to read <http://www.healthwatchwiltshire.co.uk/consultation-specialist-dementia-care>.

Wiltshire Clinical Commissioning Group has now made its decision about where the hospital care will be permanently located. It will be at Amblescroft South, Fountain Way, in Salisbury. You can find the full report here:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2015/03/Paper-12-Outcome-of-public-consultation-of-dementia-specialist-inpatient-beds.pdf>

### Volunteering with Healthwatch Wiltshire

We are always looking for new volunteers to help fulfil our role as the local people’s champion on health and social care. There is a lot of scope for volunteers to get involved in focus groups, surveys, or to help us talk to service users.

If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

This page is intentionally left blank



## Partner Update for Warminster Area Board

---

**Name of Partner:** Horningsham Parish Council

**Date of Area Board Meeting:** Thursday 30<sup>th</sup> April 2015

**Headlines/Key Issues:**

- Vacancy on the Council
- Community Litter Pick Successful
- Best Kept Village Entry to be discussed

**Projects:**

- Parish Plan – progressing
- Play area project seeking further funding.

**Future Events/Dates for the Diary:**

- The 14<sup>th</sup> May 2015 is the date of the next meeting. It will start at **7.30pm**, all are welcome to attend.

This page is intentionally left blank

## **Partner Update for Warminster Area Board**

---

**Name of Partner: Maiden Bradley with Yarnfield Parish Council**

**Date of Area Board Meeting: Thursday 30th April, 7pm**

**Headlines/Key Issues:**

- Councillor Susanna Brigden Co-opted onto the Parish Council
- Council to apply for the Foundation and Quality Status as a Parish Council, there is at present a hold-up on the establishment of the regional panel it is hoped this will be in place in the next month.
  
- **Projects**
- A review of the condition of the recreational area, condition of the Football posts and sport provision etc is still in progress a consultation paper is to be sent out to all parishioners to identify the gaps in provision at present and the recreational areas use as a whole. It is hoped that parishioners being party to the process of formulating the future plans for the recreational area will mean the recreational area will achieve its full potential use.
- Maiden Bradley Village Shop awarded £139.00 Grant for a new fridge.

**Future Events/Dates for the Diary:**

- Tuesday 12<sup>th</sup> May 2015 is the date of the next full Council meeting. The Parish Meeting will start at 7.30pm. All are welcome to attend.

This page is intentionally left blank

## **Partner Update for Warminster Area Board**

---

**Name of Partner: Upper Deverills Parish Council**

**Date of Area Board Meeting: Thursday 30<sup>th</sup> April 2015**

**Headlines/Key Issues:**

- Deverills Mini Festival Granted £200
- Community Litter Pick successful, the Parish Council wishes to thank Wiltshire Council for the loan of the equipment.
- Wessex Water Corfe Mullen Transfer Scheme - final visit to the pumping station, 25 parishioners are going on this final visit
- Wessex Water Grid Community Fund - Wessex Water announced that it is setting up a grant scheme. This will provide funds for appropriate community-based conservation projects that are located in the areas affected by any of its construction projects. Parishioners are asked to think of any projects that might benefit the parish.
- Speed Indicator Device Council feel that it was important for the SID Scheme to continue and that it wishes to be able to consider supporting the scheme financially.

**Projects:**

- Parish Plan Actions

**Future Events/Dates for the Diary:**

Wednesday 15<sup>th</sup> May 2015 is the date of the next Full Council meeting; it will take place at 6.00pm. All will be welcome

This page is intentionally left blank

## Partner Update for Warminster Area Board

---

**Name of Partner: Warminster Town Council**

**Date of Area Board Meeting: 30 April 2015**

### **Headlines/Key Issues:**

- Neighbourhood Plan consultation under way, 17<sup>th</sup> March to 8<sup>th</sup> May. Exhibitions have been held at the Civic Centre on 19<sup>th</sup> March, 27<sup>th</sup> March, 28<sup>th</sup> March; at the Garrison on 30<sup>th</sup> and 31<sup>st</sup> March; at the Minster Church and Kingdown School on 14<sup>th</sup> April; at Warminster Library from 16<sup>th</sup> to 18<sup>th</sup> April and at Princecroft on 24<sup>th</sup> April. The final exhibition will be held from 09:00 to 18:00 at the Civic Centre on 7<sup>th</sup> May.
- Parish meeting held on 20<sup>th</sup> April.
- Production of Annual Report.
- Town Promotion Team set up to consider how best to market events and promote the town.
- Training day held on 23<sup>rd</sup> April for Councillors to discuss the issue of devolved services and the possibility of taking on the town park.

### **Projects:**

- Development of event to celebrate the 50-year anniversary of the Warminster 'Thing'. UFO conference being held at the Old Bell, and considering other events to link with this.
- Production of a Christmas brochure.
- Continuation of WWI project.

### **Future Events/Dates for the Diary:**

- **20<sup>th</sup> May: Film matinee – *The Theory of Everything*.** Eddie Redmayne won the Best Actor Oscar for his portrayal of the young Stephen Hawking.
- **17<sup>th</sup> June: Film matinee – *Testament of Youth*.** Based on the memoir by Vera Brittain this is the moving study of the educational and emotional awakening of a young Englishwoman in the years leading up to and including the First World War. At times unbearably sad, this is ultimately a story of fortitude and determination to overcome tragedy.
- **13–14<sup>th</sup> June:** Seventh Warminster Wobble festival of cycling.
- **15<sup>th</sup> July: Film matinee – *Love is Strange*.** John Lithgow and Alfred Molina play a couple who have been together lovingly for 40 years but are sacked from their jobs in a Catholic school when the church hierarchy learns of their impending marriage through Facebook. This is a wonderful, moving story of love and courage in the face of disgracefully unfeeling authority.
- **26<sup>th</sup> July:** Third Inspire music festival in town park.

This page is intentionally left blank



## Local Youth Network (LYN) report to Area Board

**Date Prepared:** 19<sup>th</sup> April 2015

**Report Author:** Sandra Samuel  
 sandra.samuel@wiltshire.gov.uk

**Area Board date:**

**Tel:** 07920 765 140

### 1. Main activities since last Area Board meeting

- ✚ Met with local groups on Mondays and Tuesday evenings
- ✚ Working in partnership with CAM to promote Magna Carta
- ✚ Work with Lyn Young people
- ✚ Update local youth provision date

### 2. Dates / time / location of LYN co-ordinating group

Grant request deadline	LYN meeting	Report Deadlines	Area Board meeting
	<i>Co-ordinating group meeting</i>	<i>(for info)</i>	<i>(All)</i>
Friday 22 May	<b>Tuesday</b> 9 June 5pm – 7pm	19 June	<b>Thursday</b> 2 July 2015 7 pm Warminster Civic Centre
Friday 31 July	<b>Tuesday</b> 11 Aug 5pm – 7pm	28 Aug	<b>Thursday</b> 10 Sept 2015 7 pm Chapmanslade
Friday 25 Sep	<b>Tuesday</b> 13 Oct 5pm – 7pm	23 Oct	<b>Thursday</b> 5 Nov 2015 7 pm Warminster Civic Centre

### 3. Outcomes / key notes of meeting

- Recommendation for Codford youth group for £4950.00
- Recommendation for FCF and Lighthouse (partnership) youth provision £4400.00
- LYN would like to ring fence £5000.00 for SBYW ( street base youth work)
- The Lyn will continue to look at the needs analysis as a guidance to provide positive youth activities for young people in Warminster

#### **4. Youth activities / projects planned / implemented**

(See separate report on LYN grant requests)

#### **5. Expenditure report against £500 running costs**

Sum available for spending £390.00

#### **6. Bi-monthly forward plans**

- To use the needs analysis as a tool to engage with various groups
- To meeting with existing youth groups
- To continue to promote youth funding
- To network with local groups such as football, netball clubs
- To support new projects i.e. Codford

## **LYN Youth Grant project funding Update**

---

**Name of youth groups: Lighthouse Youth Project**

**Funding dates: January –March 2015**

**Key outcomes:**

- Range of 20-25 Young People coming each week to Monday nights in the former Youth Centre, according to sign in sheet
- Many young People from former youth service successfully adopted into this new venture, with even new people joining
- Facilities at the youth centre are limited due to closure. Items missing or not working such as Xbox, Projector.
- We have focussed activities during period of at least 30 minutes with young people every week so enhance team and informal learning.
- We have 7 volunteer staff covering a session once every 2 weeks strengthening relationships with young people in order to foster a safe learning environment. Chris Scolah is there every week. We are seeking more staff to be able to do street based work on the night as well.
- We are adopting a Tuesday after school support session to widen our reach and scope for what we can achieve.

**Projects delivered:**

- Sexual Health & Valentines Session. This was a culmination of the Sexual Health course, working in partnership with Kingdown School Year 10.
- Course provided by Chris Scolah and was a focus in our Monday sessions also during the lead up to Valentines.
- On Monday 16<sup>th</sup>, young people had a Valentines party, where there way many activities that focussed on relationship values, music and food.
- Easter Awareness & Celebration week culminated in a debate at Costa Coffee on 20<sup>th</sup> March and a service at Warminster Baptist Church on 22<sup>nd</sup> March.

**Future Events/Dates for the Diary:**

- Brokerswood Outdoor Activities trip 12<sup>th</sup> June
- Summer Ball 24<sup>th</sup> July
- Breakout Volunteering Scheme 29<sup>th</sup> July – 31<sup>st</sup> August
- Youth Residential Croyde 21<sup>st</sup> August – 28<sup>th</sup> August

This page is intentionally left blank

Report to	Warminster Area Board
Date of Meeting	30/04/2015
Title of Report	Community Youth Grants

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Warminster Area Board.

Application	Grant Amount	
<b>Applicant:</b> Lighthouse Youth <b>Project Title:</b> Lighthouse Youth Project	£4400.00	
<b>Applicant:</b> Wylde Coyotes Afterschool Club <b>Project Title:</b> Codford Youth Club	£4950.00	
<b>Total grant amount requested at this meeting</b>	£9350	
<b>Total amount allocated so far</b>	0	

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

The applications presented to the LYN on 14<sup>th</sup> April, they were assessed using the full criteria and scoring sheets. The LYN have recommended the full amount that was requested for both applications.

**The total current amount of youth funding available for this year 2015/16 is £30525.04**

### 3. The applications

<b>Applicant:</b> Lighthouse Youth <b>Project Title:</b> Lighthouse Youth Project	Amount Requested from Area Board: £4400.00	The Lyn group recommend approval for the full amount so that the project can run for one year 2015/16
--	---	---

This application meets grant criteria 2014/15.

**Project Summary:** We are a community of churches (Christ Church, Foundation Christian Fellowship, Warminster Baptist Church & the Minster church). Having had many conversations with young people we know through our work in Kingdown School and the former youth service we discovered an overwhelming desire for a safe environment after school to receive support and advice in the areas of school work, relationships, bullying, careers, mentoring, pastoral care and anything else that presents. Furthermore, the disenfranchised young people from the recently closed Youth Centre expressed an authentic eagerness for their youth club to stay together that offered a range of activities and opportunities for growth. These needs are what we seek to provide.

**About your project**

How does your project support local needs and priorities?

The local church has known many young people who have needed long term emotional support that they struggle to receive from home or in school. In response to this issue, which is a priority in the Joint Strategic Assessment for Warminster, Our Tuesday after-school group is to act as a safe environment to provide such services in a fun and friendly place, and act as a portal further into the youth work, where positive & safe mentoring relationships can be further fostered.

When the local youth centre was closed, the Warminster Youth group had forged a strong identity and were determined to remain as a youth club beyond the youth service. The local church has decided to respond to this need and the call to community led approach by establishing an alternative youth provision and positive activities for young people. Apart from our Tuesday group, we are providing a youth club that meets on a Monday night in the former youth centre to fulfil the above criteria.

The activities and support that will be provided will increase opportunities for young people's participation and involvement, and help them build resilience, make positive lifestyle choices, achieve in learning, gain independence and ultimately make a successful transition into adulthood.

**How have young people been involved in your project so far?**

Simply, the young people are the reason for the establishment of this group. We supported the young people when they were part of the YAG in the exemplary defence of their youth centre and have continued to support their needs since its closure.

We have conducted a consultation process to survey young people of what type of youth provision they would need and what facilities/activities would they like to be a part of it (Flip chart sheets can be provided). Our activities/provision and grant application have come as a result of this study. Furthermore, in working with the CYO, a survey of young people in Kingdown School was performed and the overwhelming response to the question 'What type of youth provision do you want in Warminster?' was a youth club.

**How many young people to do you expect to benefit?**

On a Tuesday, we began with 20-30 young people, but this has already grown to 40 and on a Monday we reach 20 to 30 young people with always having a view to growth. (Sign in Sheets and Photographs available upon request). We hope to extend our work to include detached work with young people on the streets of Warminster, much like the work of the Street Pastors.

**How will your project be accessible and affordable?**

On a Tuesday, we are strategically located directly opposite Kingdown School, which is the locus of the majority of young people in our town during the week. Young people from surrounding areas of Warminster will be able to access this service, as late buses are available on a Tuesday. Having consulted the young people on whether they would be prepared to pay a little for the service to help fundraise, they preferred for the service to remain free.

On a Monday, we currently meet at the former Youth Centre. This is a key venue as it is one that the young people already trust and promotes equal opportunities for those who have no affiliation with church.

**How will you encourage volunteering and community involvement?**

Our project is staffed mostly by volunteers (10 in total) and is supported jointly through multiple volunteer organisations (namely the churches). We will seek to raise the profile of the project through the local press and the LYN.

For the past three years, the local churches have been running a volunteering project called Breakout, which the young people will be encouraged to participate in. Furthermore, in late 2014, the young people helped raise awareness of children and young people living in slums through a project called Slum Survivor.

Trusted young people who are more mature, will be given opportunities to serve as peer mentors, which involves assisting in the operation of the youth club as well as mentoring younger members.

**How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)**

Both the venues we use have disabled access. We currently support numerous young people on the autistic scale. The young people have decided to keep the service, a free service, therefore accessible for those on lower incomes. Our grant application includes a request for funds to subsidise special trips and positive activities, for young people coming from families of low income. Our staff will have received Safeguarding training in order to protect vulnerable young people. We have an anti-bullying policy in order to maintain a safe reputation amongst the community

**How will ensure your project is inclusive?**

Inclusivity is a high priority in our organisations and therefore we have an equal opportunities policy. The youth work is accessible for young people all backgrounds, beliefs, and needs. This is partly the reason why our Monday group meets in the youth centre rather than a church building. The leaders and peer mentors are given a mandate to promote respect for others point of views.

**How will you work with other community partners?**

Kingdown School have endorsed our Tuesday group and are already encouraging young people to come our way. We will also work in connection with the LYN to support other

community partners where possible. The project has been created and being sustained by multiple community partners (namely, the churches).

### **Safeguarding**

**Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): \*required field**

Please evidence your commitment to safeguarding and promoting the welfare of young people.

We have a thorough Safeguarding procedure that all staff must complete before committing to the youth work, which is provided and indemnified by Christ Church. (Policy can be provided upon request). We have a suggested ratio of 1 adult to 8 young people in each session, in order to ensure each young person gets proper care and attention.

### **How do you make sure staff and volunteers understand their safeguarding responsibilities?**

This is provided in the recruitment procedure, where all staff will sign the Safeguarding policy, and will receive Safeguarding training, that will be updated through Wiltshire Online and the support of the CYO. We have regular team meetings, annual appraisals and training sessions to keep up to date with safeguarding responsibilities.

Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references. For further info:

<https://www.gov.uk/government/organisations/disclosure-and-barring-service>

All staff will complete a compulsory DBS as part of the recruitment process where Christ Church manages our DBS process and are the keeper of the records.

### **Who in your organisation is ultimately responsible for safeguarding?**

Paula Thorpe is the safeguarding officer.

How do you ensure that young people are kept safe online when accessing your services? Our wifi network can be only accessed through a secured password. Our ISP provides filter services. WiltsOnline protects the online services in the Youth Centre.

### **Monitoring your project**

#### **How will you know if your project has been successful?**

We have regular team meetings where we discuss any matters arising and share success stories.

We actively will survey evaluation from young people about the services they have received by adopting the model promoted in the Positive Activities for Young People Toolkit (Sept 2014), namely, UNDERSTAND, PLAN, DO & REVIEW. Growth in number can be considered a success criterion as young people who have benefited from the project have shared it through word-of-mouth, but more importantly, the personal development of individual young people, is the priority.

Working in partnership with the CYO, we will monitor our club using the Run a Club facility provided through Wiltshire Council.

<b>Applicant:</b> Wylde Coyotes Afterschool Club	<b>Amount Requested from Area Board:</b>	The Lyn group recommend approval for the full amount so that the project can run for one
<b>Project Title:</b> Codford Youth Club		



	£4950.00	year 2015/16
This application meets grant criteria 2014/15.		
<b>Project Summary:</b> to set up a new weekly youth club in Codford for young people aged 13 - 19		
<b><u>About your project</u></b>		
<p>Codford does not have a dedicated weekly youth club for young people aged 13 - 19. We have consulted with a group of young people and they have asked for a weekly youth club for Year 8+ We have held an initial consultation to which eleven young people turned up. We would expect an average weekly attendance of 20 young people. The young people have suggested weekly subs of no more than £1, supplemented by sales from a snack bar each week. The project will take place in a building which is in the centre of the village, in a fully accessible location. We will actively promote and encourage access to the youth club to all young people in Codford and surrounding villages, and will put support in place where necessary to enable young people with additional needs to attend. It will be open to all young people of the appropriate age group. We will actively promote volunteering opportunities (particularly for volunteers in the age range 18 - 25) and we will look towards organising events (such as a band night in the village hall) which will encourage involvement with the wider community. We will look forward to working closely with the Warminster LYN for support and guidance. In addition, we will aim to work with other local organisations, such as the tennis club and the Village Hall, to extend the range of options and activities the youth club will be able to participate in, and to build positive relationships to support community cohesion.</p>		
<b><u>Safeguarding</u></b>		
<b><u>Please tell us about how you will protect and safeguard young people in your project</u></b>		
<p>Wylde Coyotes Afterschool Club, who will be the sponsors for the Youth Club, are committed to safeguarding all young people with whom they have contact. All staff and volunteers must have enhanced DBS checks and recruitment procedures follow Wiltshire Council's "Safer Recruitment" guidelines. We have a comprehensive induction process which includes safeguarding, and all staff must undertake online training through Wiltshire Pathways. The Manager has undertaken Level 3 Multi-Agency Safeguarding Training, and Safer Recruitment training. We hold a central safeguarding record which can be checked at any time. All staff and volunteer appointments are subject to two satisfactory references. Kate Brayne, the Manager, is ultimately responsible for Safeguarding. We have safe internet usage policies, including use of private phones for internet access. We have filters and passwords on our internet access.</p>		
<b><u>Monitoring your project</u></b>		
<b><u>How will you know if your project has been successful?</u></b>		
<p>We will take attendance records and monitor the numbers of young people who attend the youth club. We will regularly consult with the young people, to monitor whether they are happy with the range of activities and events that are being offered, and to ensure that the Youth Club is meeting their needs and wishes. We will plan sessions and activities based on the wishes of the young people who attend the club.</p>		
<b>Report Author:</b>		
Sandra Samuel, Warminster Area Board- 07920765140		

This page is intentionally left blank

## Warminster Area Board Issues Report for 30 April 2015

### New issues reported:

No.	Location	Issue	Latest update
3954	The Close Warminster	Camber of pavement plus refuse bins	Discussed at CATG (Community Area Transport Group) Highways officer to view in first instance
3950	Plants Green, Warminster	Request for Traffic Plan	Area Manager forwarded to Alan Creedy (Head of Sustainable Transport) at request of CATG
3949	Hillwood Lane, Warminster	Request for parking areas on grass verges	With Alan Creedy in first instance as suggested by CATG
3967	Footpath between West Parade and the Teasels.	Original litter bin removed	Checking situation with Imogen Dalimore (Streetscene)

### Ongoing issues under investigation:

No.	Location	Issue	Latest update
3839	Warminster	Woodcock Road traffic issues	Woodcock road traffic has been raised many times. A new zebra crossing is to be installed at St. Georges school and new signing and lining will be implemented though the successful substantive scheme bid Imber Road end. Further discussion required at the next CATG meeting.
3738	Sutton Veny	Potential speeding issue	Metro count requested
3753	Chitterne	Speeding on B390	Two areas require a topographical survey or the entire length of the road through the village. CATG recommend £3,400 funding towards this project.

3698	Prestbury Drive (Bishopstrow side)	Footpath safety concerns	With Rights of Way as checking responsibility for the footpath.
3770	Groveland Way	Parked cars potential hazard	Waiting for WR1 form to be submitted
3421	Longbridge Deverill A350	Speeding on road through village which is 40mph with many junctions.	Some works will be undertaken in 2016. Ongoing discussions
2990	Warminster	Caravans entering Longleat site narrow lanes	Parish Council, Longleat and the Caravan Club continue to meet to find a long term / one way solution

## Issues resolved implemented / in process of implementation

No.	Location	Issue	Resolution
3729	Corsley Memorial Playing Fields	Entrance to playing field potentially dangerous	"Slow to be marked on highway at entrance /exit to playing field
3728	Corsley	Sat Nav sends HGV through narrow lanes	With Highways team to mark "unsuitable for wide vehicles"
3397	Norton Road & High Street Sutton Veny	Request for no waiting restriction as cars parking inappropriately	Hatching / double yellow lines planned. CATG has funded £500
3396	Norton Road off Cotley Hill A36	Safety concerns re: narrow pavement & bend; visibility poor	Highways engineer liaising with Parish Council regarding prepared lining and signing options

Further details including actions and outcomes can be viewed at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards) including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager  
[Jacqui.abbott@wiltshire.gov.uk](mailto:Jacqui.abbott@wiltshire.gov.uk) 07771 844 530

**Wiltshire Council**

**Warminster Area Board**

**30 April 2015**

## **Agreement of Community Area Transport Group Budget Allocation Proposals**

### **1. Purpose of the Report**

1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

### **2. Background**

2.1. Funding for local road schemes for 2015/16 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. The Warminster CATG met in April 2015 to prioritise projects which have been put forward for CATG expenditure.

2.3. The CATG discussed a variety of projects and have recommended the following projects detailed in section 4 below for approval by the Area Board.

### **3. Financial Summary 2015 /16**

This includes projects recommended by CATG in April 2015

<b>BUDGET 2015-16</b>	£15,226.00	CATG ALLOCATION 2015-16
	£26,542.92	2014-15 underspend
<b>Total Budget 2015-16</b>	<b>£41,768.92</b>	
<b>Scheme Commitments carried forward from 2014-15</b>		
1. B390 Townsend / Tilshead Chitterne junction imp	£5,600.00	Works - Early Summer 2015 On hold (possible £3000 contribution)
2. Longleat Caravan club signs	£0.00	Longleat)
3. Warminster Woodcock Rd / Woodcock Lane	£5,000.00	Contribution to substantive scheme
4. Norton Road Bapton -Overbridge nr Cotley Road Rdbt (signs /lines)	£550.00	Estimate
5. Norton Road / High St - Sutton Veny Hatching	£550.00	Estimate

6. Portway Lane / High St Junction - Bollards / Footway work	£3,900.00	Estimate
7. Chitterne - Topo Survey	£3,400.00	Estimate
8. Geys Hill Corsley - Passing Bay	£4,500.00	Estimate
9. C274 Corsley - New 30mph speed Limit	£2,500.00	Estimate
Total commitment 2015-16	<b>£26,000.00</b>	
Remaining Budget 2015-16	<b>£15,768.92</b>	

#### **4. Proposed expenditure recommended by CATG:**

##### **A. Portway Lane / High St junction**

Bollards / footway work.

£3,900

##### **B. Chitterne Topo survey**

Speeding issue through village; topographical study for full length to assess options.

£3,400

##### **C. C274 Corsley – new 30mph speed limit following survey recommended changes**

£2,500

If the projects are agreed as recommended, there will be £15,678.92 left in the CATG budget for 2015 /16.

#### **5. Recommendation**

The CATG recommends that the Warminster Area Board:

- a) Agrees the projects listed in section 4 above for CATG expenditure.
- b) The Area Board notes that the Longleat signs project already agreed by the Area Board, is on hold and that funding will be used for Corsley Geys Hill passing place in the meantime.

Report Sponsor & Chair of CATG: Cllr. Christopher Newbury  
 Report Author: Jacqui Abbott, Community Area Manager  
 Tel No: 07771 844 530  
 E-Mail: [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk)

## Warminster Camus Shadow Operations Board

### Warminster Fire and Rescue Meeting Room

Friday 27 March 10am to 12 noon

### Meeting Notes

**Present:** Jim Landry (Chair), Keith Humphries, Sue Fraser, Len Turner, Sarah Jeffries, Heather Abernethie, Chris Bell, Shona Holt ; Jacqui Abbott

Apologies: Tony Nicklin

#### 1. Welcome and Introductions

Jim welcomed all to the meeting.

#### 2. Notes from last meeting

These were agreed and action points would be covered in the agenda items to follow

#### 3. Regeneration Campus Update

JA provided an update to the meeting regarding the regeneration aspect on the Warminster Campus via Tim Martienssen's briefing note (attached).

A discussion took place regarding the best area for the Campus. The meeting reaffirmed their preference for the central area as opposed to any other area and this was firmly agreed. The Civic Centre however would likely form part of the campus offering in terms of activities and services.

**Action: JA & COB to ensure that all are aware of the chosen central area for the location of the Warminster Campus and that the Civic Centre will likely be an important part of the campus offer.**

**Action: JA to invite Tim to the next COB meeting to provide further update and answer any questions.**

**Action: JA to ask for copy of Warminster Masterplan and distribute to the COB.**

The group discussed other documents that would be important to the regeneration aspects of the Campus and the needs of the community and these include:

- Housing Needs survey

- Neighbourhood Plan
- Overall JSA and Warminster JSA
- Health and Wellbeing strategy
- State of the Environment
- Market position statement

**Action: JA to source materials and ensure everyone has a copy**

Concerns were raised by the COB regarding the number of strategies in other areas with no overall control and liaison between different bodies. Keith informed the meeting that the COB was a sub group of the Area Board and that the Area Board should have oversight of all strategies affecting the area. In addition, improved governance of the campus projects was currently being devised and would be shared shortly.

#### **4. 2<sup>nd</sup> Stage Consultation**

JA reported that she has met with with Phil Morgan who specialised in research and he would help prepare the 2<sup>nd</sup> round of consultation. The aim of the consultation would be to

Map and gap services and activities in the area / needs analysis

Prioritise the requirements for the Campus in terms of services and activities based upon what was needed in the area, rather than a rather long wish list.

In order to clearly identify priority activities and services, it would be important to undertake a needs analysis based on what already existed and where the gaps were.

Concern was raised that the COB seemed to be going over old ground. It was agreed that everyone should make sure they were aware of the previous work of the COB and that the work undertaken would be further development.

The COB were also keen to see a structure chart with responsibilities relating to who is undertaking work for the Warminster Campus.

**Action: JA to make sure Chris and Heather see past documents**

**Action: JA to set up an officers meeting with Keith Humphries**

**Action: JA to provide structures chart**

**Action: JA and HA to meet to begin mapping and gapping**

**Action: JA to invite Phil Morgan to the next meeting**

#### **5. Marketing and Communications Strategy**

The COB discussed the development of a Marketing and Communication strategy. JA informed the meeting that the Communications team were supporting campus working groups to produce a strategy which would help with this at any given stage of the campus project. JA suggested the next major piece of publicity would be related to further consultation.

**Action: JA to share the draft Communications Strategy with the COB for comments / suggestions**



**Action: JA to prepare a report for the Area Board meeting on 30 April.**

## **6. COB Terms of Reference**

Jacqui shared a draft Terms of Reference with the COB which had been updated and adopted by other Campus working groups. It was pointed out that the COB already had a terms of reference. JA suggested the COB may need to update their TOR as they had been working for 18 months or so.

**Action: All to go through the suggested TOR and feedback comments / suggestions to Jacqui**

### **Date of next meeting:**

JA to circulate dates ensuring PM & TM can attend.

This page is intentionally left blank



Report to	Warminster
Date of Meeting	30 April 2015
Title of Report	Community Area Grants

**1. Purpose of the report:**

To ask Councillors to consider the following applications seeking funding from the Warminster Area Board.

Application	Grant Amount	
<b>Applicant:</b> HORNINGSHAM CRICKET CLUB <b>Project Title:</b> NEW CRICKET WICKET IN HORNINGSHAM	£2250.00	
<b>Applicant:</b> Chitterne Parish Council <b>Project Title:</b> Chitterne Parish Council Brush Cutter.	£550.00	
<b>Total grant amount requested at this meeting</b>	£2800	

<b>Total amount available 2015/16 including £13,090.72 rolled over from 2014 / 15</b>	<b>£65,234.72</b>
<b>Total amount left in grants awarded as requested above</b>	<b>£62,434.72</b>

**2. Main Considerations**

Councillors will need to be satisfied that grants awarded in the 2015 / 16 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the

extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

**Please note that the text in this section is taken from the grant applications and the words are those of the applicants.**

ID	Grant Type	Project Title	Applicant	Amount Required
1222	Community Area Grant	NEW CRICKET WICKET IN HORNINGSHAM	HORNINGSHAM CRICKET CLUB	£2250.00

**Submitted:** 01/04/2015 01:02:03

**ID:** 1222

**Current Status:** Application Appraisal

**To be considered at this meeting:**

30 April 2015

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

NEW CRICKET WICKET IN HORNINGSHAM

**6. Project summary:**

The project is to replace the wicket with an up to date all weather pitch, this will give longevity to the pitch. Allow an extension to the use of the pitch with a longer season for the junior and adult use of the pitch. The local Primary School also have use of the pitch for its after school club which is supported by the Cricket Club Coaching team. In the past the local youth club has also used the wicket/playing facilities

**7. Which Area Board are you applying to?**

Warminster

**Electoral Division**

Warminster Without

**8. What is the Post Code of where the project is taking place?**

BA12 7LS

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
 Health, lifestyle and wellbeing  
 Sport, play and recreation

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

12/2014

**Total Income:**

£1000.00

**Total Expenditure:**

£1000.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£2000.00

**Why can't you fund this project from your reserves:**

The club has limited access to further funding for revenue costs, the amount held is all the club has and the intention is to raise monies immediately to cover the imbalance of a 50% contribution (Â£225)and provide monies for grounds maintenance expenses etc for the coming season. These are important to the running of the club. There is also the match funding set for this project within that figure, in order to recoup our reserves over a number of years

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost	£4500.00
--------------------	----------

Total required from Area Board	£2250.00
--------------------------------	----------

Expenditure	£	Income	Tick if income	£
(Itemised		(Itemised	confirmed	

expenditure)		income)		
Cost of new pitch	4392.00	Our reserves	yes	2000.00
Cost of laying	108.00	Fund raising		225.00
Total	<b>£4500</b>			<b>£2225</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Warminster

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our cricket club has been running for more than 50 years and was founded, and is maintained on, above all, a spirit of enjoyment of the game of cricket. We have a full fixture list between mid-April and mid-September playing local and touring sides, this season playing teams from London, as well as local Wiltshire sides. And although our games are ~friendly they are still competitive. Those that will benefit by the continued survival of the club are, firstly, the young players we successfully bring through the ranks - the unique environment we foster allows a supportive and safe environment for junior players to learn the game and we have 4 father and son combinations currently playing in the team. With the experience we provide and our ability to nurture this talent, often supported by the goodwill of our opponents, means youngsters gain confidence to play well at school and the other junior clubs they play for. And, above all, they learn to enjoy the game. Opposing sides also know they can bring their own young players along in the knowledge we will also accommodate them. Another group are adult players wishing a reintroduction, or introduction, to the game. This inspires many of us to seek and maintain fitness levels beyond that which we would otherwise aspire to. Although we do travel, most games are played at our own ground and we are lucky that our home is one of the most picturesque grounds in Wiltshire. However, we receive no income (other than through match subs) and an annual grant from the Village Fair and the club is maintained, I'm sure in common with many others, on the basis of the hard work of team members in terms of ground maintenance/preparation supported through some fund-raising activity when we can. Our ability to maintain the environment is appreciated in and around the Wiltshire area and the area benefits by our ability to attract touring and other sides to visit - even the local economy receives a boost as the local pub benefits from increased customers on those evenings. The installation of a new all-weather pitch allows for games to take place whatever the weather and further into the autumn months. The project will contribute to the Wiltshire Sports Strategy and the County Sports Partnership, however there are many more which will benefit from the improved facilities, the most significant of which is the Joint Strategic Assessment of Wiltshire (JSA). One of the aims of the JSA is to improve the health and well-being of residents through increased sports participation. (The Warminster & Villages Community Plan updated in 2014 states on page 12 the support for outdoor recreation)

**14. How will you monitor this?**

These benefits will automatically be derived from the continued survival of the club and extension of the pitch use.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

No further funds will be required as this is a hard surface pitch and will last for 8-10 years and the intention is for those of us currently running the club to safeguard it for a future generation, as previous generations have for us.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1279	Community Area Grant	Chitterne Parish Council Brush Cutter.	Chitterne Parish Council	£550.00
------	----------------------	---	--------------------------	---------

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Chitterne is a small rural village with a precept that can only support basic maintenance and operation. There is not enough money in the budget to allow the purchase of necessary equipment to ensure flood resilience and the maintenance of the village grassed areas.

**5. Project title?**

Chitterne Parish Council Brush Cutter.

**6. Project summary:**

Chitterne is a small rural village which suffered badly in the floods of 2013. The brushcutter will be used to clear vegetation along the route of Chitterne Brook to ensure the free flow of water through the village. It will also be used to mow the verges alongside the roads through the village. The machine will also be used to mow rough areas of grass surrounding the sportsfield and children's play area.

**7. Which Area Board are you applying to?**

Warminster

**Electoral Division**

Warminster Copheap and Wylde

**8. What is the Post Code of where the project is taking place?**

BA120LG

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2015

**Total Income:**

£8415.00



**Total Expenditure:**

£7115.00

**Surplus/Deficit for the year:**

£-1300.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£5340.00

**Why can't you fund this project from your reserves:**

The reserves need to be maintained to fund any emergency expenditure and future traffic calming measures. Chitterne Parish Council will part fund this purchase to the value of £200

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£750.00		
Total required from Area Board		£550.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Vari F550-B brushcutter	750.00	Area Board Grant		550.00
		Chitterne Parish Council funds	yes	200.00
Total	<b>£750</b>			<b>£750</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Warminster

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The purchase of the Brush cutter will benefit the whole community of Chitterne. Chitterne suffered badly from flooding during 2014. The Chitterne Brook is a winterbourne that flows through the village. It is essential that this waterway is kept clear and free from vegetation in order to speed the movement of water through the village and out onto the flood plain. The Brush cutter is designed for use on slopes which will be ideal for keeping the watercourse clear. This will help to reduce the risk of flooding in the village. All verges and public

grassed areas are maintained by volunteers from the village, currently using their own equipment. The brush cutter will be used to mow the verges along the C22 and though out the village, including the rough grass path to the allotments. Chitterne residents take great pride in the appearance of the village and many volunteer during the year and when "Village Clean Up" days are organised. Chitterne has a large sportsfield which provides a fantastic area for villagers to play cricket and football and to socialise on. There is also a children's play area. The Brush cutter will be used to cut the longer rough grass around the edges of the sports area and the playground equipment.

**14. How will you monitor this?**

The use of the Brushcutter around the village will have an immediate effect. The appearance of the village grass areas will be enhanced. Monitoring of the use of the equipment will be undertaken by discussion at Parish Council meetings.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N/A

**16. Is there anything else you think we should know about the project?**

N/A

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



This page is intentionally left blank

# Magna Carta 800 Community Celebrations

## Delegated funding decision

### Recommendations

1. That the Community Area Manager is authorised to approve the allocation of up to £1,000 from Area Board's 11-19 youth revenue budget (not the LYN youth review fund) to support the Magna Carta 800 celebrations in Warminster and in Salisbury on 15 June.
2. The CAM and CYO form a local project team to deliver the Warminster Community area's element of the celebrations.

**If agreed there will be £3,981 remaining in the 11 – 19 years Area Board main grants funding for young people.**

The Council's participation in the Magna Carta pageant was approved by the Wiltshire Legacy Board following a meeting between Councillor Mrs Scott, Laurie Bell and representatives of Salisbury Cathedral. Area Board Chairs have been consulted and have supported the idea of all 18 community areas participating in the pageant on the evening of Monday 15<sup>th</sup> June 2015 in Salisbury.



The proposal is to commission the creation of 18 community barons – giant, shoulder carried puppets – each representing a community area. The baron will be the centre piece of each community's element of the pageant procession and will feature in a re-enactment of the Magna Carta signing at Runnymede. Each processional element will reflect the community area concerned and will be shaped by local groups and young people who have agreed to participate.



The event in Salisbury will feature:

- The community pageant – a carnival style procession featuring over 350 people from 18 community areas - from the Market Square to the Cathedral.
- A VIP reception in the Cathedral Cloisters
- Banners featuring the name of each area and modern day Magna Carta clauses
- A 'March of the Mayors' bringing together as many of the County's mayors as are free to attend

- Community performances featuring groups drawn from all over Wiltshire – Town Criers, Mummers, Morris Dancers, Brass Bands, Choirs, majorettes, and much more.
- A theatrical re-enactment of the Magna Carta signing at Runnymede
- Access to the real Magna Carta for participants
- A choral ensemble featuring 400 voices
- A ‘sans et lumiere’ performance featuring giant illuminated white horses – and further performances in other Towns across the County (subject to Arts Council funding bid)
- A non-airborne pyrotechnic finale

The Cathedral authorities have approved the format of the proposed pageant and are actively supporting the event. They will also arrange promotion.

Community involvement will be delivered by the Council’s 18 Community Area Managers and Community Youth Officers and work is already underway to recruit participants across Wiltshire.

To facilitate the delivery of the event, Devizes Outdoor Celebratory Arts (DOCA) and the Ageis Salisbury International Arts Festival have been commissioned to deliver core elements of the programme and provide overall creative management. Both of these organisations have a proven track record of delivering high profile and large scale street arts festivals and have extensive contacts with leading makers and producers in the industry.

DOCA will also produce the 18 Community Barons. The Barons will be centrally made but not decorated. They will come complete with backpack support, cloak, hair and animated hands and an art kit for use by community groups. The Barons will subsequently belong to each community involved.

The estimated delivery date for the Barons will be the 15<sup>th</sup> / 16<sup>th</sup> of May.

DOCA will deliver a workshop on the 15<sup>th</sup>/16<sup>th</sup> of May for community representatives; this will brief them on how to decorate their Baron and what materials are most suitable. DOCA will also be available through either telephone or in-person contact to support communities to decorate their Baron. Groups can begin to research their local history and prepare their designs ahead of delivery of the barons.

The groups involved are being encouraged to deliver a local element – an event in each of Wiltshire’s community areas – as well as forming part of the procession in Salisbury.

### **Budget and costs**

The total cost of the local and Salisbury elements of the Magna Carta 800 celebrations will be in the region of £2,000 per community area. The Legacy Board has agreed to underwrite the core costs, **but each Area Board is now asked to consider agreeing match funding up to £1,000 to support their own local group.** Local funding will support:

- Local research
- A contribution towards the costs of the community baron
- Local art workshops, room hire and purchase of materials 28<sup>th</sup> May
- A local performance in the community area
- Transport to and from baron’s workshop May 16<sup>th</sup> / 17<sup>th</sup> May
- Transport to and from Salisbury on 15<sup>th</sup> June.

The breakdown of the budget is proposed as:

Creation of XYZ community baron	- £250
Room bookings and local workshops	- £100
Materials and art supplies	- £175
Transport	- £275
Local event element	- £150
Contingency	- £50



### Magna Carta – what’s happening?

- 800<sup>th</sup> anniversary in 2015
- 1215 – the Magna Carta (also known as the Great Charter) was sealed
- Copy presented to Wiltshire - housed in Salisbury Cathedral
- 2015 - national anniversary - want local communities at the heart of activities
- Community areas invited to take part in a modern day pageant – from Salisbury Market Square to the Cathedral Close on 15 June

Wiltshire Council   

## Magna Carta

- The procession is opportunity to showcase each area and its heritage
- Giant, theatre production, music, costumes, flags
- Plus create a modern day Magna Carta (charter)

 Wiltshire Council 

## Magna Carta event

Young People will be able to:

- Decorate giant baron
- Devise new clauses
- Make costumes
- Decorate banners

 Wiltshire Council 



## Magna Carta event

Dates for workshops:

- 5 “mentors” for art workshop on Saturday **15 May** – transport to Devizes and lunch
- Workshop on Thursday **May 28<sup>th</sup>** - former YDC Warminster + lunch
- Coach for young people & adults **15 June** – must book a place



This page is intentionally left blank